

**REGULAR MEETING OF THE  
FRISCO HOUSING TRUST FUND BOARD  
CITY OF FRISCO MUNICIPAL COMPLEX  
COUNCIL CHAMBERS  
6101 FRISCO SQUARE BLVD  
FRISCO, TEXAS 75034**

**Wednesday, April 8, 2009 at 6:30 PM**

**MINUTES**

1. **Call to Order.** The meeting was called to order at 6:34 PM by Chairman Brad Thompson. The following board members were present: Brad Thompson, Shannon Kackley, and Don Parker. Nicole Bursey and Donna Scott were excused. Staff was represented by Nell Lange, Janet Maccubbin, and Stacy Brown.
2. **Consider and Act on approval of the minutes of the March 11, 2009 Housing Trust Fund Board Meeting.** A motion was made by Don Parker to approved the March 1, 2009 Housing Trust Fund Board meeting minutes. Shannon Kackley seconded the motion and the motion carried unanimously.
3. **Public Hearing: Community Development Block Grant PY 2009 and Social Service Grant PY 2010 Grant Allocation.** Shannon Kackley made a motion to open the public hearing. Don Parker seconded the motion and the motion carried unanimously.

The first agency to make a presentation was Small World With Love represented by Rudy Andrea, Thamara Milan, and Jim White. The agency assists disadvantaged youth with several program including Christmas presents, Back to School clothing, and scholarships. The request is for \$36,000 to purchase back to school clothing and footwear for 360 students that reside in Frisco and are attending Frisco Independent School District. During the board question time, the agency stated that they have found more students to serve due to early screening for their program this year; that they will be having their event on August 15, 2009; that they are following guidelines; that they compare lists with other agencies doing similar programs; and that they will work with the amount of funding granted.

North Collin County Habitat for Humanity was the next agency presentation given by Diane Hopkins. The mission of the agency is to eliminate poverty housing by building affordable housing for low-income working families. The request is for \$75,000 to purchase two (2) lots to build affordable homes for low-income families in Frisco. During the board question time, the agency stated they have three (3) churches, Legacy Bank, and Rotary donating money and time to the project; that they have qualified seventy-five (75) families in Frisco; that they assign a mentor to work with the families throughout the process; and that the families have to put in about sweat equity which can take up to 1 year to complete.

Next up was the Samaritan Inn represented by Tracy Westoff. The mission of the agency is to assist homeless persons in reintegrating back into society. The request is for \$3,773 for casework services and records clerk to provide services to 20 homeless persons. During the board question time, the agency stated that currently there are 3 former Frisco residents living at the agency.

The fourth agency to make a presentation was Collin County Committee on Aging and was represented by Juli Smith. This agency provides transportation to persons in Collin County, as well as, congregate and home delivered meals to the elderly. The request is for \$10,500

for the site manager position (1 FTE) at the Friendship Café and for a part-time Benefits Counselor to provide services to 200 Frisco elderly residents.

SPAN, Special Programs for Aging Needs, was the next agency to make a presentation and was represented by Shoba Verghese. The agency provides transportation to persons in Denton County, as well as, congregate and home delivered meals to the elderly. The request is for \$15,000 to establish a Meals on Wheels program for 25 residents residing in the Denton County portion of Frisco. During the board question time, the agency stated, that they would provide hot meals; they would look into using the Senior Center to drop meals off; that their working relationship with Collin County Committee on Aging is good; that they receive CDBG funds in other cities; and that they can start the program with less than \$15,000.

Susan Williams represented Journey of Hope Grief Support Center. This agency provides mental health programs to children and their families when a family member dies. The request is for \$2,500 for operating expenses (rent, postage, printing, professional development, program operations, office supplies) to provide counseling and support groups for 30 children and their families. During the board question time, the agency stated that they receive most of their referrals from the school district; that they hold meetings in three separate facilities in Plano; that they support the religion of each individual; that they receive funds from the City of McKinney and the City of Plano; and that program operations include brochures, email newsletters, food, child care; books, and art supplies.

Crossroads Family Services was represented by Justin Nichols. This agency operates truancy education and prevention classes for Frisco and Frisco IDS students and parents who are charged with or risk-being charged with the criminal offense of failure to attend school. The request is for \$7,000 to establish the program to serve 292 students within the City limits of Frisco. During the board question time, the agency stated, that the classes are mandated by a Justice of the Peace; that they would serve 292 Frisco students; that the facility would be located at the Boys and Girls Club or the Community College; that students are tracked for 1 year; that students may only go through the class one time; that the more sophomores are seen than any other grade; and that they will serve the number of families that they can with the level of funding granted.

The Boys and Girls Clubs of Collin County were represented by Tanya Greene. This agency strives to assist young people reach their full potential through after school and summer programs. The request is for \$40,000 to operate the Project Learn program for 377 Frisco children. During the board question time, the agency stated that they would use the funds to pay for personnel and program costs; and that they would continue to serve the children of Frisco regardless of the amount of funding that they receive from these grants.

Shannon Kackley made a motion to close the Public Hearing. Don Parker seconded the motion and the motion passed unanimously.

4. **Consider and Act on homebuyer loan applications from the City of Frisco Housing Trust Fund and Community Development Block Grant Fund.** Targeted down Payment Assistance loan application #19 was presented to the Housing Trust Fund Board. Don Parker made a motion to approve the loan. Shannon Kackley seconded the motion and the motion carried unanimously.
5. **Consider and Act on loan requests for the Owner-Occupied Rehabilitation Program.** No loans were presented and no action was taken.

6. **Citizen Input.** None

7. **Adjourn.** Shannon Kackley made a motion to adjourn. Don Parker seconded the motion and the motion carried unanimously.

Submitted by:

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Shannon Kackley, Secretary

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Brad Thompson, President